

September 20th 2022 Hopewell Ave PS School Council Meeting Minutes

Attendees: Martina Sherwood, Petra Heitkamp, Alex Randall, Jennifer Drake, Katie Breen, Patrick Hunter, Anais Anqui, Adam Jaques, Nicola Calder, Fran Morrison, Sandra Miller, Josie Hughes, Matt Brown, Jessica Perkins, Barbara Anquetil, Laura LeBel, Rebekka Wallace Roy, Sarah Matthews, Meg Fracke, Aleks Brading, Daphne Dumbille, Heather Barrett, Carlo Zambri

Regrets: non

1. Welcome, Approval of the Agenda, Approval of June minutes

Alex moved to approve the June minutes and Nicola seconded the minutes

Petra moved to approve the Agenda and Claire seconded the Agenda

2. Principal's Report – Martina Sherwood

Welcome to the 2022-2023 School Year! We have had a great start to the year.

Our in person enrollment is currently approximately 784 students which is a little below projected (projection was 790). We currently have 34 homeroom classes and 1 specialized behaviour intervention program class. We anticipate receiving our final organization in the coming days. Should any change be required in our organization we will communicate directly with families affected.

Prior to the start of school Vice-Principal Miller and I attended a Launch Day with our other Principal/Vice-Principal colleagues and members of the senior team. The day was very much focusing forward as we hopefully move out of pandemic mode and move towards recalibration, recovery and renewal. Dr. Brian Goldman was the guest speaker and he gave great advice to help us navigate forward. Simple things like focusing on kindness, embracing the power of teamwork and remembering that we all have a superpower that can support the team.

This year our school year started with 1 full professional activity day for our school team. Topics included required health and safety training (Concussion, Anaphylaxis, AODA). The completion of the Sexual Abuse Prevention Program as required by the Ontario College of Teachers and Ontario College of Early Childhood Educators was also part of this day.

As part of our school start up we held three assemblies for students in our gym. We met with the Primary, Junior and Intermediate classes. We talked about our community of character and how our school community works together to make Hopewell a special place. This was our first in person assembly since 2019. For many of our students it was their first assembly ever. We expect to have more assemblies together as the year unfolds.

Last week we held our Meet The Team/Curriculum Night. This evening was well attended and was wonderful to see our families back in the school.

As we continue to find our groove of the new school year we are committed to continuing to maintain clear communication to families. This includes calendar updates to inform about school extra-curricular activities and special events. Just yesterday the District's Athletic Council announced some key dates and information that will help us organize our sports teams and athletic opportunities for our students. Stay tuned as the planning unfolds.

We are grateful to start another school year with such a supportive and wonderful school community. We are looking forward to an amazing year of learning together.

3. VP Report – Sandy Miller

To note Sandy is the preferred name for the VP instead of Sandra.

Tech/Devices distributed to all classes - iPads to Kinder/Primary Chromebooks to Junior/Intermediates

- Almost 1:1 for Intermediates

- More devices to come for grade 3s

Community of Character:



Extra-curricular activities are back on the menu

- Makerspace/Open Studio
- Prism Club
- Open Music studio
- Musical
- Sports
 - Soccer
 - X-country

Field Trips are back (more info from Staff Report below)

Milk & Hot Lunch are back!

- Starting in October
- Forms, etc online

Social Media

Insta @hopewellaveps

Twitter @hopewellaveps

Website <https://hopewellaveps.ocdsb.ca/>

Intermediate Website launched with more info on activities, schedules and important links/documents <https://sites.google.com/ocdsb.ca/hopewell-intermediate-page/whats-on>

4. Teacher rep – Meg Fracke

Welcoming back our Teacher Rep Meg Fracke who teaches - Grade 5 English to French Immersion students it is her 3rd year at Hopewell Ave P.S.

Students and Teachers are getting into the swing of things with restrictions lifted and recess yard all access areas with no zones.

Lots of extracurricular activities this year. Junior boys soccer tryouts were this morning and this was well attended. Lots of announcements for students to listen to that will pertain to all students.

This Friday is the Terry Fox Run at Brewer Park for Junior and Intermediate Grades. All students are being so welcoming to all. Students who attended virtual school the past two years are back in school and it seems like a seamless transition.

Question: How do parents know about tryouts?

The school website has a calendar of activities.

Question: Will there be off property for Grade 7 & 8

Not this year and this is for a few reasons; the businesses that welcomed students in the past are no longer there, e.g. Tim Hortons and Subway. Also the other reason we had off property was capacity issues and now there are no capacity issues that we had pre pandemic so we can provide supervision at lunch times. The Intermediate students do have the whole yard to themselves. Very few have asked about it and only those with older siblings seem to remember it.

Very few schools actually do “off property”; it has come and gone with over the years at Hopewell. There are some families that have requested that students go home for lunch time and they are signed in and out of the school.

Question: Will parents be able to go on field trips? Yes

Question: Will the School council be in person? This is something that needs to be discussed further with the new school council members at the moment the thought is that the school council meeting is virtual on zoom and maybe smaller committees are held in person if required.

Question: Is movie Night coming back?

We can do it, it will depend if we want to do it. In the Community Use of School calendar we have protected some time. New council will pick this up and see if we want to run Movie nights.

Question: Will Snowhawks be back? It is run by an outside organisation, if they agree to come offer the after school skiing, the school will arrange and support the storage of skis for the students. Snowhawks activity is for Grade 4 to 8.

Question: Can I order just chocolate milk on Fridays?

No it has to be the same milk all week, each day.

5. School Council Year 2021/202

a. Annual Report - Petra/Alex

The year was impacted by Covid-19 many covid restrictions in place of no parent involvement inside school for the majority of the year this impacted how we worked with the school.

School council team

Council Positions

- Alex Randall (Co-Chair)
- Petra Heitkamp (Co-Chair)
- Claire Kerry (Secretary)
- Nicola Calder (Treasurer)

Hopewell School PS

- Martina Sherwood (Principal)
- Christopher Werely (Vice-Principal)
- Meg Fracke (Teacher representative)

Members at large

- Adam Jacques
- Bryce Colenbrander
- Daphne Dumbrille
- Deborah MacAskill
- Erik-Jan van der Torre
- Fran Morrison
- Zainab Moghal
- Heather Barrett
- Josie Hughes
- Katie Breen
- Matt Brown
- Patrick Hunter
- Roopa Dolvae

The School Council provides the link between home and school and the wider community.

- 7 virtual meetings hosted on Google Meet
 - Minutes posted on website (to be done still)
- Highlights:
 - Principal's report with updates on school progress
 - Monthly updates on school happenings
 - Questions on COVID and public health measures
 - Hopewell Traffic situation: liaison OSCA traffic committee
- School Council activities in Spring 2022
- Large attendance initially - online fatigue towards the end

Key events:

- Emotion coaching workshop - which was opened to include other schools.
- Virtual Chat with OCDSB trustee Lyra Evans
- Opening of Kinderyard
- Spring - Pizza hot lunches on Fridays.
- Yard spring clean-up and bake sale for Ukraine
- Grade 8 Celebration and Coffee morning Thank you for teachers

Facebook is the social media channel for the School Council.

Petra thanked the School Council for their time and effort this year.

b. Financial Report 21/22 - Nicola

Opening balance \$ 7,332.49

| Revenue | Profit |
|-------------------------|--------------------|
| Pizza/Subway | \$ 8,905.68 |
| Mabels labels | \$ 160.58 |
| Bike Sale | \$ - |
| Pro Grant | \$ - |
| PINV funding | \$ 500.00 |
| Spring Fair | \$ 110.00 |
| On-line garage sale | \$ - |
| REVENUE SUBTOTAL | \$ 9,676.26 |

ProGrant was issued but the cheque only arrived today so will go into the new school council year revenue.

| Expenditures | Actual Paid | Notes |
|----------------------------|--------------------|------------------------------|
| 2020-2021 Kinderyard Money | \$ 558.50 | Opening celebration expenses |
| Yard fund | \$ 1,101.54 | |
| YARD SUBTOTAL | \$ 1,660.04 | |
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| Kindergarten | \$ - | |
| Primary | \$ - | |
| Junior | \$ - | |
| Intermediate | \$ - | |
| Phys Ed Equipment | \$ - | |

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|---|--------------------|---|
| Library | \$ - | |
| Say yes fund curriculum | \$ 2,500.00 | |
| CURRICULUM ENRICHMENT SUBTOTAL | \$ 2,500.00 | |
| | | |
| Staff Appreciation Gifts | \$ 75.80 | |
| Staff Year-End Lunch | \$ 277.89 | |
| Grade 8 Graduation Reception | \$ 659.15 | |
| Bank Charges | \$ 33.00 | |
| Say yes fund | \$ 750.00 | Remainder of Emotion Coaching Workshop, mostly covered by PRO grant received in September 2022 and not accounted for in this report |
| Spring Fair | \$ - | |
| Field Trip | \$ - | |
| Emotion Coaching Workshop - Grant Expenditure | \$ 500.00 | |
| pizza expenses | \$ 35.65 | |
| OTHER SUBTOTAL | \$ 2,331.49 | |
| EXPENDITURE SUBTOTAL | \$6,491.53 | End of Year - July 31, 2022 |

| | | |
|------------------------|-------------------------|--|
| Closing Balance | \$ 10,517.22 | |
| | \$ 40.00 | petty cash |
| | \$ 10,477.22 | expected bank balance, assuming all cheques cashed |
| | \$ 346.99 | cheques not cashed |
| | \$ 10,824.21 | bank balance July 31, 2022 |

c. Questions and endorsements

School council endorsed last year's School Council report and the Financial report.

6. School Council Year 2022/2023: Overall vision, plan and committees

a. Introduction of the School Council year - Petra

Hopes for 'back to before covid 2019' plans and school council action to strengthen link between home, school, and the wider community served by the school.

b. Pizza day/ Lunch program - Sarah Matthews & Nicola

Panago will start on October 14th. There will be 14 pizza days on Fridays (apart from 3 PD days and then pizza will be on the Thursday before).

Parents will be able to sign up until October 5th, no orders can be made after this date.

We have a list of 21 parent volunteers. Grade 7 & 8s will also help.

Three Pizzas for free for BIP class.

Question: Will there be a vegan option for Pizza.

Yes there will be a vegan/ gluten free option and we will order that many people.

Discussion held on the price to charge for pizza slices, as last year we ended up making more money than anticipated.

To note inflation of prices for Panago, pizza now costs \$2 more per pizza than last year.

Rough estimates on how much profit for the year each price might give

\$2 = \$8k

\$2.50 = \$20k

\$3 = \$30k

Thoughts raised on prices:

We could go for \$3 per pizza slice to raise more profits so we could give more back to the Education Fund for our school and other schools in need. Might be able to offset field trip costs which are rising.

\$2.50 seems value for money and would seem more reasonable based on the quality

and size of the pizza slice. Also might encourage more families to participate, especially for families who have multiple kids in the school it might be easier to participate, acknowledging that not all families can afford extra costs.

Suggestion for subsidising Pizza if it is possible for those that might not be able to afford. "Pay it forward" suggestion that parents could add an extra amount on top of the cost for their pizza, that could be pooled together for those who might need it.

There should be clear communication of where the "profits" are used to parents, so they are encouraged to participate in the hot lunch.

Question: To facilitate our decision are there any major upcoming projects that we need to fundraise for?

Always a need for more chrome books and the turf yard may need an update but this will be less than the major renovation that happened previously.

Vote held on pizza cost per slice for parents.

11 votes for \$2.50

4 votes for \$3.00

The School Council should consider how much we donate to other schools - The Education fund is a fund that goes to other schools in an equitable way the Budget Committee will look at this subject.

c. Yard Committee: Fall clean-up and ski-sale - Katie

First in person activity that we are planning is Fall clean- up and Ski and Skate sale. Activities include cleaning up garbage, weeding, and cutting things down. Always best if combined with other events we get more people to volunteer.

Suggested weekend of October 29/30th for the Ski sale - a used winter gear sale, skis, skates, sleds etc. Recycling goods and raising money for the School Council.

Saturday gear is dropped off and Gear is sold on Sunday.

d. Council members, committees and roles

i. Co-chairs, Treasurer, Secretary appointment - Martina

No nominations were received to Martina after the call out for positions.

Alex outgoing co-chair - Martina expressed a huge thank you to Alex who was a very supportive member of the school council.

Petra - re nomination

Position of co-chair *Vacancy can stay open and someone can join in later*

Treasurer - Nicola to stay on

Secretary - Claire to stay on

ii. Council members at large (with voting rights) -

Minimum of 13 members are needed and members at large become voting members - so we can make decisions and need to attend all meetings

Members at Large

- | | |
|-----------------------------------|--|
| 1. Jessica Perkins | 8. Daphne Dumbrille |
| 2. Aleks Brading | 9. Josie Hughes |
| 3. Jennifer Drake/Bennett Banting | 10. Meg Fracke |
| 4. Alex Randall | 11. Sandra Miller |
| 5. Patrick Hunter | 12. Martina Sherwood (<i>non-voting</i>) |
| 6. Carlo Zambri | 13. Katie Breen |
| 7. Sarah Matthews | 14. Rebekkah Roy Wallace |

Committee leads and reps -

| Representatives | | 2022/23 |
|-----------------------|--|------------------|
| OCASC | | Daphne Dumbrille |
| Grade representatives | | |
| ● Kinder (JK/SK) | | Carlo Zambri |
| ● Primary (1-3) | | Sarah Matthews |
| ● Junior (4-6) | | Alex Randall |
| ● Intermediate (7-8) | | Daphne Dumbrille |

| | |
|--|---|
| Wellness representative | Rebekka Wallace-Roy |
| OSCA Traffic & Safety Liaison | Erik-Jan van der Torre and Ariel-Ann Lyons |
| Committees | 2022/23 |
| Budget Committee | Nicola, Petra, Patrick, Daphne, Rebekka, Katie |
| Yard Committee | Katie Breen, Heather Martin, Josie Hughes, Carlo Zambri |
| Communications and website | Sarah Matthews (FB) + Vacancy Website coordinator |
| Pizza Day/ Hot Lunches | Sarah Matthews, Aleks Brading and Pizza Volunteer list |
| Grade 8 Leaving celebration | Jessica Perkins + Volunteers Gr7 parents |
| School spirit and Fun: Events, Field trips | Volunteer list (special events) |
| <ul style="list-style-type: none"> - Ski-Sale (Oct 2022) - Music Bingo night | <ul style="list-style-type: none"> - Rebekka Wallace-Roy and Carson Tharris - Katie Hession |

Question - How many School Council meetings are there per year?

Last year we had 7 meetings on the second Tuesday of the month - virtual meeting

Question: How much work is involved with Grade 8 Graduation?

Last year's Grade 8 graduation started late. It was a few in person meetings specific to each activity. Coordinator would put in more work. Usually the last few weeks before the ceremony. There is a document to help parents navigate organising graduation.

Volunteers and parent engagement

7. Answer any *pre-submitted* questions

See above - in the principals section.

8. Varia

a. Constitution - update on process (Deb/ Daphne)

No update

b. Trustee OCDSB

Ottawa-Carleton District School Board - Zone 9 Trustee candidates are

Nili Kaplan-Myrth,

Jessie-Lee Wallace,

Josh Rachlis,

A few have reached out to see if they can join a school council meeting. We would have to invite all three so that it is fair. Discussed if we would be interested in hearing them speak? Thoughts were that we should have a separate meeting.

Alex Randall offered to set up a zoom meeting - and make sure all three were invited, and outreach to other schools. Election is on 24th October, would be good to have them speak before pre-voting starts.

9. Closing and setting the next meeting for October 2022.

Next meeting - Tuesday 11th October

Future meetings for 2022:

- 11 Oct
- 8th Nov
- 13th Dec