

June 14th 2022 Hopewell Ave PS School Council Meeting Minutes

Attendees: Petra Heitkamp, Alex Randall, Martina Sherwood, Erik van der Torre, Meg Frake, Claire Kerry, Deborah MacAskill, Nicola Calder, Patrick Hunter, Matt Brown, Josie Hughes, Heather Barrett, Zainab Moghal, Heather Martin, Deborah Gomes, Adam Jaques, Sandra Miller.

Regrets: Christopher Wereley

1. Welcome, Approval of the Agenda, Approval of March minutes

Alex motioned to approve the Agenda and minutes and Nicola seconds the agenda and minutes.

2. Principal's Report – Martina Sherwood

We are moving into the last weeks of school with excitement and some anticipation that there will be bittersweet moments. We are excited to end the year together – our first together in June since 2019! Sprinkles of normal have given us hope that we are moving into a return of many things we missed – a variety of organised sports activities, instrumental music, regular field trips, more hot lunch programs, milk, lockers... We know families and students are very excited for this! We continue to lean on district guidance for plans moving forward and we are cautiously optimistic that our start up in September will bring about additional opportunities for our students. As much as we are excited, we know the end of June means saying goodbye to some colleagues and students. This is especially true of our Class of 2022. Our grade eight students are moving into the next chapter and we will be sad to see them leave, but know they are ready!

New kindergarten students and leaving grade eight students are at the top of our minds this month. On Monday, June 20th we will be welcoming our new kindergarten families into the school for a visit. They have been invited for a 4pm visit and will have a chance to visit their classroom, meet their educator team, find out about kindergarten at Hopewell, and have a chance to ask questions. This year in our school district all of our kindergarten children will start on the first day of school, along with the rest of our students.

Our grade eight students will have their big day on Wednesday, June 29th. They will have a leaving ceremony in the morning where two guests per student may attend. This will be followed by a celebration on site with their classes and educators. They will enjoy a pizza lunch, ice cream and have a choice of some special activities. We hope they will leave with some wonderful memories.

Report cards and Communications of Learning will be available on June 29th. Families will receive a message through SchoolMessenger with a link to access their child's report card. Families must have the child's Ontario Education Number (OEN). OENs can be found on students' previous report cards.

Our planning for next year continues. This has included developing a school organisation, staffing, timetabling, developing class lists etc. At this time we can share the following:

Our projected enrollment is 790. Currently, approximately 772 students are pre-registered for September.

- We have a staffing allocation of 46.8 (Teachers, Principal and Vice-Principal).
- We have an allocation of 5 Registered Early Childhood Educators and 4.5 Educational Assistants
- We have been allocated 34 homeroom classes. This is a reduction of 1.
- We continue to fill teaching and support positions for next year as part of our regular staffing process.

Class lists for next year are in progress. Due to the potential for changes in staffing and enrollment over the summer students will receive class placements just before the first day of school through an email.

This summer we are looking ahead to some projects. These include:

- Pot light upgrades in our atrium – current lights replaced with LEDs
- Upgrades to our air conditioning condenser units in some areas (library, office, daycare)
- Handrail installation on repaired stairs going into the primary yard.
- Wall mounted projectors installed in 21 classes, beginning with whiteboard installation. Supply chain issues have caused a delay in the receipt of the projectors.

- Office furniture upgrade. 1985 called. They are getting their furniture back 😊

We have some milestones to acknowledge this year as we say farewell to 2 colleagues who are moving into retirement. Garry Farmer and Michel Gosselin.

Garry has been the lead evening custodian since 2016 at Hopewell. He has been a calm and steady presence and was always willing to help. “No” or “I don’t see how that can be done” are not in Garry’s vocabulary. We are sure this mindset will continue into his retirement as he tackles home and cottage projects and looks ahead to a little travel.

Michel Gosselin has been a teacher at Hopewell since 1993. He has achieved iconic status and has touched the lives of thousands of students over the years. He has an excellent rapport with his students and their families and everyday he holds high expectations for them, wrapped in a healthy dose of humour and nurtured with a deep commitment of support to help his kids reach their goals. While he is an intermediate teacher, he has a very big following of our smallest learners in kindergarten. He visits often and is known to them as M. Poulet. Our big kids will miss M. Gosselin and our younger students will miss M. Poulet!

Finally, once again a huge thank you to our School Council for all of the support and involvement. We could not do it without you! Your support, encouragement and partnership mean so much. We are looking forward to another great year and know that whatever we face moving forward we will navigate together in support of our amazing students!

3. VP Report – Christopher Wereley & welcome new VP Sandra Miller

School clothing is expected early next week. There have been some delays due to the loss of power during the big storm.

Intermediate students will be hosting a virtual Pride Month assembly on June 23rd.

Our Prism Club is planning another sale on Thursday – selling pins and jewellery. Last week’s event was a big success!

Welcome to Sandra Miller new VP for September 2022, she has experience of all working with all grades at a wide range of schools. Has a love of photography and art She is looking forward to being back in the downtown area and the parking garage is a bonus!! And looking forward to meeting the students and families.

4. Teacher rep – Meg Fracke

3 new Ukrainian children have joined the Hopewell community (in Gr 4, 2 and JK). The host families are supporting their acclimatisation to homes and that might be priority in the first few weeks. There are a variety of resources for newcomers and this should be something for them to tap into.

Meg also highlighted that Michel Gosselin has been the OCDSB Health and Safety rep, and will be missed as a colleague in the school.

5. Treasurer's Report (Nicola Calder)

No new revenue in the bank account this month
Pizza profit will be received in the next two weeks.
Approximate projections for pizza are \$8857

The ProGrant grant does look like we will be getting \$650 dollars. We need to provide evidence that parents from other schools attended the virtual session.

Plant "sale" donations brought in \$110

Actual state of the finance is more like Plan B then Plan A getting slightly more revenue than anticipated.

Spent money on the yard using some of the money left over from the Kinder yard renovation project.

Money not spent on enrichment

1. Need direction on if spending the money from Plan B or do we save it for next year?

End of year is the end of September historically based on something that isn't needed anymore.

Budget on spending Grade 8 and staff appreciate receiving receipts. Are there outstanding needs for division? Martina feels they are good at the moment. In August there is a PD so they can have a vision of what are the current needs and make a wish list.

Vote on extra money that was for curriculum enrichment to be rolled over - Result = 11 votes for yes to roll over. We don't have a quorum at this meeting so will have to get email out to those not here for the final quorum count on the vote. Post meeting, we

received 3 further endorsements from School Council members making the final decision to roll money into 2022/2023 budget as accepted.

Question: Regarding delivery tip who is it for? It is based on the amount of pizza that we order and they are brought over from Panago. We don't collect them.

2. Planning of Council budget for September other councils usually have year end in July. 11 votes yes change to ending the budget year in July. Post meeting, we received 3 further endorsements from School Council members making the final decision to change our budget end and reporting from this School Year 2021/2022 to 31 July 2022 as accepted.

Pizza school cash online. Don't get money from it until each term is complete. So keep in mind to arrange smaller chunks or can we get it back from school. Yanka to discuss with the treasurer if this can be arranged.

6. Committee updates

a. Yard Committee - Debrief - Katie/ Alex

Mulch was dropped outside school and had to wheel it farther to tree pits than expected. Had enough volunteers to get work done. Wedding was done at the bottom of the retaining wall of the kindergarten and primary yard. An ongoing challenge. Swept up dirt and mulch from the yard. It was a good day with a bake sale and plant "sale" donation table. In the future, better planning with mulch delivery and will be a bit more organised.

Need a plan for the kinder trees, especially over the summer. Maybe a partnership with Glebe Parents Daycare, who would this be arranged through Martina will ask Chris Fauquier

Contractor who did the work should have to guarantee trees for 1 or 2 years, if they die they would be replaced at the contractor's cost. So might not be in the contract to water. Most important to get a water contract after the warranty has passed. Check with Fran as to what the plan is for Kinder yard.

Question: Heather noted that in Mid April in the yard how many sites in the bushes and tree branches are ripped off she trimmed off where there was a splintery stub, so it is clean and tidy.

Question: Dog strangling vines can be a problem, Josie to come and cut some out.

No Traffic update

b. Pizza day - Sarah Matthews (5min)

77 Pizzas purchased in May

In June opened up for other pizza options such as gluten and dairy free pizza this increased sales to 107 pizzas.

9 volunteers helped with Pizza in May/June. More volunteers are always welcome.

Free slice for grade 8 helpers!

Panago is overall supportive and helpful.

Looking at other options for lunch services in the fall and will therefore need other volunteers for this.

c. Grade 8 Leaving celebrations - Deb Gomes (5min)

Martina outlined the options for the Grade 8 ceremony, reception and cupcakes. Pizza lunch and then students have their own plans for the afternoon.

Possible photo booth for memories. Looking at hiring a photographer.

Looking to have some Grade 7 parents to decorate so that the grade 8 parents can celebrate with students. A separate message to all Grade 7 parents will be sent out from the School account.

Looking for someone who has digital experience to put together photos in a way that parents can look at photos taken on the day.

Playlist of songs for a different event that is before the event can be used.

Wednesday afternoon 3:30pm there is a meeting for parents who might be available to help looking especially for grade 7 parents. This message should go out in a specific email to just Grade 7 parents, so the message doesn't get lost.

7. School Council Year 2022/2023

New school year, council members & roles (draft [working paper](#) in process)

This is a reminder that it is a good idea to have a short intro to each of the committees so each committee knows what is involved.

Each person who has a role should check this and see what it says the document will go out in the mothership document that Martina sends out at the beginning of term.

1. Look at areas you have been involved in and estimate the time that each role takes.
2. What role if any you would like to take on next year.

First meeting end of year report and a meet and greet and explanation of roles.
“Demystifying school council”

8. Thank you teachers

Suggested an Online kudos board and Breakfast with muffins and coffee. Budget \$200

Decided on Friday for “Teacher Thank You Breakfast” - Suzy Q donuts and coffee.
Thanks to all for organising coffee and Martina for buying the donuts

Gifts for teachers who are retiring/leaving have been purchased.

9. Answer any *pre-submitted* questions (5min)

No questions.

10. Varia

a. Website - update

Website will be ready for september. Has the contact and login details.

b. Nomination Trustee OCDSB

Municipal elections in October. Link to nomination process. https://www.ocdsb.ca/board/election_information

Lyra will not be a trustee following the next election. Would be great for anyone in our community to put themselves forward.

11. Closing and set next meeting September 2022

September 20th first meeting online zoom.

12. TOAST at the Senate Tavern!