

## March 2023 Hopewell Ave PS School Council Meeting Minutes

**Attendees:** Martina Sherwood, Petra Heitkamp, Sandra Miller, Jennifer Drake, Aleks Brading, Claire Kerry, Sandy Miller, Meg Fracke, Ariel-Ann Lyons, Rebekka Wallace Roy, Nicola Calder, Daphne Drumbille, Carlo Zambri, Meg Fracke

**Regrets:**

**Regrets:**

### **1. Welcome, Approval of the Agenda, Approval of December minutes**

Nicola approved the minutes and they were seconded by Rebekka.

### **2. Principal's Report – Martina Sherwood**

- Plans for 2023-2024 are underway! Our enrollment is projected to be 772. Our current enrollment is 791. We currently have 761 pre-registered for the coming year. Of this number, 43 are new kindergarten registrations. If you have a neighbour who has not yet registered, please encourage them to do so! Early in April we will be receiving our staffing allocation for teachers and will begin the process of building our school organisation.
- Since we last met in January, Term One Report Cards (grades 1 to 8) and Communications of Learning (Kindergarten) have been shared with families.
- Our school team continues to work together to support our students. Working together collaboratively is something that happens formally and informally. We meet as a whole school team once a month.
  - In January we focussed on mental health and worked together to review some key resources provided through the School Mental Health Ontario

website. Educators had the opportunity to explore a variety of resources and share ways they can be used to support their students.

- In February we focussed on writing. Colleagues came to the meeting with student writing samples and in grade level groups we took time to discuss what we were seeing, what we were wondering and ways we can support writing in our classes. Through our Program and Learning Department we had received a Scope and Sequence for writing with a focus on Sentence Knowledge, Sentence Composition, Punctuation, and Word Knowledge. We were able to use this document to inform our conversation and develop strategies to help our students become better writers.
  - Our March meeting will have a number of breakout sessions led by members of our team – Reading Fluency, Numeracy, Technology Resources, and Science Curriculum (released in 2022) are on our draft agenda at this time.
- 
- A huge thank you for all the funding! Our divisional teams are busy finalising orders and lists for resources and experiences. We are grateful for the generous support of our School Council.

### **3. VP Report – Sandy Miller**

#### **Bhat Boy Painting Workshops** with Intermediate Students

Local artist and writer worked with our Intermediate classes to introduce acrylic painting on canvas. Students learned how to paint backgrounds while blending colours and how to use contrasting colours and various shades of a hue to create the dramatic effect of a pine tree against a gently setting sun.

<https://www.bhatboy.com/home>

**Skating Field Trips** - from the end of February through the end of month of March, classes from gr 1 through gr 8 have been off to Brewer Park to skate. Thanks to parent volunteers, this is once again possible.

**Spirit Week** The Gentlemen of room 306 proposed a themed Spirit Week in February that was a resounding success. Comfy clothes/PJ Day, Pink Shirt Day, dress as your favourite story character and Team Jersey Day made the week of Feb 21st post-Family

Day break one to look forward to . It was great to see the HAPS Spirit in full swing through the dreary month of February.

### **Technical side of things**

Many of our teaching staff had their Chromebooks updated as older versions have been “retired”. 42 staff members had their devices refurbished and the tech is almost all distributed.

We purchased another set of Chromebooks for student use and they have been distributed to primary classrooms and we have created a “roving Tech Tub” for classes to sign out and access as a compliment to their existing devices.

**HAPShots** are included in our weekly message to parents to provide a little glimpse into student/school life throughout the week.

High School options filled out on XELLO for Grade 8 students going onto Grade 9

### **4. Teacher rep – Meg Fracke**

Black History month, really powerful to see the students work focusing on black Canadians.

Manie Musicale kids are so into the competition and they are so quiet during announcements listening to see which song is progressing in the bracket.

New primary cursive group where students are learning the art of writing

Reading group for Primary students so many students it is limited to - Grade 1 and Grade 2 students looking for ways to have the grade 3 readers included.

Prism club movie night led by Mme Blakeney - we had 200+ guests show up and they sold out of snacks within 20 minutes. They will be selling handmade bracelets and accessories funds will be going to LGBTQI+ Rainbow Railroad initiative that sponsor people who are persecuted in their home countries be able to escape.

Sweet and Sour Dance held for the intermediate and Junior grades before the long weekend.

**Questions:** Grade 8 Graduation: Grade 8 Mr Wood will be looking after Grade 8 graduation At the end of April we will be looking for Grade 7 parents to be discussed at

the next school council meeting.

## **5. Financial situation - Nicola**

Closed off Term 1 pizza had a profit of \$10,543.07. Expecting \$14k of profit for pizza in term 2, profit is a bit more uncertain for Subway. Pizza doesn't charge HST but Subway does. Yanka is trying to get a 90% refund on HST that would give a \$2k profit if that happens but if we don't we will have a couple of hundred dollars profit.

We didn't apply for Pro Grant as we didn't have a good project that fitted the criteria this year.

No yard spending yet but looking to spend some on mulch. Katie Breen has indicated that \$1,800 is what is needed for the mulch / spring yard maintenance

Paid off curriculum enrichment of \$16k total- \$8k this last month and \$8k at the beginning of the year.

Minor bank charges as expenses.

Should be some expenses for Monthly Parents Friday Coffee

Hopewell Ave Public School - 2022/2023				
Financial report for the period ending March 5, 2022				
Opening balance	\$ 11,170.22	End of year - July 31 2022 + \$650 PRO Grant received in September (for last year)		
<b>Revenue</b>	<b>Allocation Plan</b>	<b>Profit</b>	<b>Variance Plan A</b>	<b>Notes</b>
Pizza	\$ 20,000.00	\$ 11,486.60	\$ (8,513.40)	Term 1 profit: \$10,543.07, expected term 2 (\$14k pizza, uncertain subway)
Labels labels	\$ 75.00	\$ 180.31	\$ 105.31	
Ski/Skate Sale	\$ 1,000.00	\$ 2,677.00	\$ 1,677.00	
Bike Sale	\$ 1,500.00	\$ -	\$ (1,500.00)	
Pro Grant	\$ 650.00	\$ -	\$ (650.00)	We've chosen not to apply this year.
PINV funding	\$ -	\$ -	\$ -	Each year schools/school councils receive \$500.00 to be spent at their discretion on activities that support and enhance parent involvement
<b>REVENUE SUBTOTAL</b>	<b>\$ 23,225.00</b>	<b>\$ 14,343.91</b>	<b>\$ (8,881.09)</b>	
<b>Expenditures</b>	<b>Allocation Plan</b>	<b>Actual Paid</b>	<b>Variance Plan</b>	<b>Notes</b>
Mulch	\$ 2,500.00	\$ -	\$ 2,500.00	
Yard fund	\$ 1,000.00	\$ -	\$ 1,000.00	
Future turf yard funding	\$ 1,000.00	\$ -	\$ 1,000.00	
<b>YARD SUBTOTAL</b>	<b>\$ 4,500.00</b>	<b>\$ -</b>	<b>\$ 4,500.00</b>	
Kindergarten	\$ 1,500.00	\$ 1,500.00	\$ -	Kindergarten, Primary, Junior and Intermediate allocation based on class allocations provided by principal in September
Primary	\$ 2,700.00	\$ 2,700.00	\$ -	
Junior	\$ 3,400.00	\$ 3,400.00	\$ -	
Intermediate	\$ 2,400.00	\$ 2,400.00	\$ -	
Phys Ed Equipment	\$ 2,000.00	\$ 2,000.00	\$ -	
Library	\$ 2,000.00	\$ 2,000.00	\$ -	
Say yes fund curriculum	\$ 2,000.00	\$ 2,000.00	\$ -	
<b>CURRICULUM ENRICHMENT SUBTOTAL</b>	<b>\$ 16,000.00</b>	<b>\$ 16,000.00</b>	<b>\$ -</b>	
Wellness - Parent Involvement	\$ 3,000.00	\$ -	\$ 3,000.00	
Grade 5 - Cross Country Ski Trip	\$ 4,000.00	\$ -	\$ 4,000.00	
Staff Appreciation Gifts	\$ 200.00	\$ -	\$ 200.00	
Staff Year-End Lunch	\$ 500.00	\$ -	\$ 500.00	
Grade 8 Graduation Reception	\$ 700.00	\$ -	\$ 700.00	
Bank Charges	\$ 150.00	\$ 24.08	\$ 125.92	
Admin/Supplies	\$ 300.00	\$ 79.03	\$ 220.97	includes potential photocopying, event supplies (e.g. gloves for pizza)
Say yes fund	\$ 2,000.00	\$ -	\$ 2,000.00	
Philanthropy	\$ 2,500.00	\$ -	\$ 2,500.00	+ any extra pizza donations
<b>OTHER SUBTOTAL</b>	<b>\$ 13,350.00</b>	<b>\$ 103.11</b>	<b>\$ 13,246.89</b>	
<b>EXPENDITURE SUBTOTAL</b>	<b>\$33,850.00</b>	<b>\$16,103.11</b>	<b>\$17,746.89</b>	
<b>Balance</b>	<b>\$ 545.22</b>	<b>\$ 9,411.02</b>		

<b>Bank Reconciliation Statement</b>		
	<b>Actual</b>	
Chequing (March 5 2023)	\$	17,245.07
<b>Savings</b>		
Uncashed cheques (revenue)	\$	125.95
Petty cash	\$	40.00
<b>Total</b>	<b>\$</b>	<b>17,411.02</b>
<b>Less</b>		
Outstanding cheques (expenses)	\$	8,000.00
<b>Total</b>	<b>\$</b>	<b>8,000.00</b>
<b>Balance</b>	<b>\$</b>	<b><u>9,411.02</u></b>
<b>Check against Financial Report</b>		
Balance from Financial Report	\$	9,411.02

## 6. Committees and events

### \* Pizza day/ Lunch program: orders - Sarah Matthews

Sarah not available tonight

Everything going well lots of enthusiasm Pizza is going well

Subway - Sarah is doing a great job organising this new venture.

### \* Nakkertok ski trip: proposed date and plans - Rebecca Sandiford

Limited equipment available at Nakkertok and we don't have manpower to get this together.

Next year they will be ready to provide this trip.

**Question:** Raised the question of the extra grade that now hasn't done the trip but it was thought that it would only be grade 5 next year.

**\* Yard: Spring clean - Katie Breen**

Katie is stepping down from the yard committee documenting all that is usually done so that this can be passed on.

**\* Bike sale (same weekend) - Rebekka Roy**

Date agreed April 29th/30th

Carsen to coordinate - looking for volunteers to help out on either Saturday or Sunday or both.

Bike tune ups will be on offer

"Anything on wheels" Bikes, trikes, strollers, scooters

The bake sale and plant tables were super popular but more popular than yard clear up last year! So maybe some link to how much clean up with a bake sale reward?

**\* Kids Clothes Swap (update) - Claire Kerry**

Apologies not able to get this on the agenda for this year but keeping it on the list of ideas we would like to do.

**\* Traffic update - Ariel - Ann**

Met today putting forward ideas to the OSCA board for improving safety around the school. Want to work more closely with Hopewell School on how we can improve traffic and safety in the area.

New Community Police officer meeting coming up

Safe Streets Ottawa

We don't meet the metrics that usually mean that traffic implementations can happen , therefore we need some different solutions that meet our needs in the dense neighbourhood we live in.

**\* Letter Sunnyside/Bank - Alex Randall**

Alex has put some text together in draft at the moment so should be ready soon.

**7. Representatives**

**\* Grade reps - Carlo/ Sarah/ Alex/ Daphne**

Intermediate Students - There was a Request from Intermediate kids to move between classrooms eg at lunch (this was especially poignant as there is no off property permitted this year) but this is an operational issue that the school council can not influence.

**\* OCASC - Daphne**

PIC - Parent Involvement committee - not having enough people attending council meetings. It is across all school councils. Systemic problem.

**\* Wellness: report on first meeting - Rebekka (5min)**

Friday monthly coffee - 13 parents attend they had Life of pie scones, Happy Goat coffee and chocolates from Shoppers

People wanted a place to come talk

Attendants Parents ranged between those with 5 month old babies up to Alex B who is a Grade 8 parent.

Looking into evening option possibility as morning is a little exclusive to those able to take time off during the day. OSCA is offering Tuesday nights to use the community space, and Red Bird might be another option for events.

**\* Answer any pre-submitted questions**

No submitted



**\* Varia (5min)**

**Question: *Should we buy more pinnies for the school?*** When there are sport events against other schools, pinnies are passed on from one kid to another and they are looking and smelling a bit bad. Could the school council fund some new pinnies?

From a financial perspective we have funds that can be allocated. School to look back to find out how they were purchased previously,

**\* Closing and set next meeting 11 April 2023**