

## May 2023 Hopewell Ave PS School Council Meeting Minutes

**Attendees:** Martina Sherwood, Petra Heitkamp, Claire Kerry, Aleks Brading, Rebekka Wallace Roy, Sarah Matthews, Patrick Hunter, Alex Randall, Meg Fracke, Josie Hughes, Katie Breen, Nicola Calder, Carlo Zambri

**Regrets:** Sandy Miller

### **1. Welcome, Approval of the Agenda, Approval of March minutes**

### **2. Principal's Report – Martina Sherwood**

We are busy working on school organization for next year. This includes staffing, timetables, developing class lists. We are moving into next year with 33 homeroom classes and our Specialized Behaviour Intervention Program class. This year we have 34 homeroom classes. We are down 2 French Immersion program classes and up 1 English program class. As in previous years, our organization is not confirmed until the end of September. If you have neighbours who are planning to attend in September and have not yet registered, please encourage them to do so!

EQAO is scheduled to take place this year. Our grades 3 and 6 students will be participating. EQAO for grades 3's will take place the week of May 29th. EQAO for grade 6's will take place the week of June 5th. Our school team is currently engaging in training to administer and prepare for EQAO. As with last year, EQAO will be accessed through a digital platform, and there is an overall reduction in the total testing time. The purpose of the assessment is to measure reading, writing, and mathematics skills of students at the end of grades 3 and 6 and is based on the Ontario curriculum expectations. EQAO provides results to each student who writes an assessment. The agency also provides schools and school boards with detailed reports that are used to improve school programming and classroom instruction.

As we continue to look ahead to next year, we would like to request a School Fee amount, as per Procedure PR.648.SCO. The purpose would be to supplement our students' school experience through the funding of specialized activities such as workshops and experiences, supplementing the cost of field trips, the purchase of consumables to support unique learning experiences and the purchase of student agendas for divisions who wish to use them. As in the past, the fee would be voluntary

and capped at \$40 per family. We would let families know that a fee request is coming and look to collect this voluntary fee in October.

***School fees*** - *thoughts from the school council were that it was a past culture of the school to bring school fees in at the beginning of the school year. No objections to this being reinstated again in the 2023/24 school year.*

A huge thank you for the fabulous Anything On Wheels sale and yard clean-up! It was an incredible community event.

Thank you so much for providing generous funding for our Kindergarten team. We were able to purchase materials to enhance our outdoor education experiences as well as much-needed STEM resources.

Yesterday, we invited puppeteers Sarah and Jacqui from Rock the Arts. The children from all five Kindergarten classes enjoyed the performance of Superhero Showdown, a story about the creatures from Creaturville. The puppets taught us about kindness, compassion and perseverance and how they all combine to make us who we are on the inside. The show was followed by a demonstration about how the puppets were created as well as how the puppeteers manoeuvre the puppets to make them look "real". Some of the children even got to be puppeteers themselves! Sarah and Jacqui then answered the children's questions about their puppets and their show.

At the end of June, the Junkyard Symphony will entertain all of our Kindergarten students with music performed on instruments created using recycled materials.

Thank you for providing the funds that make it possible for us to bring these wonderful learning opportunities and additional resources that enhance our Kindergarten program!

With much appreciation from a grateful Kindergarten team!

### **3. VP Report – Sandy Miller**

Absent Sandy is in a symposium in Toronto

### **4. Teacher rep – Meg Fracke**

Friday spirit days for the month of April, were well received by the students.

“April showers bring May flowers” - spirit crew initiated writing messages in spring items eg flowers, bugs with messages such as “you got this” etc and leaving them around the school eg by the water fountain.

Kindness messages are spreading as quickly as the dandelions as other classes are taking up the initiative Grade 2 writing thank you notes to the school custodians.

Prism Club held a sale at 1st Lunch on Wednesday and Thursday this week - selling key chains, bracelets and buttons. Chance to win a student designed t-shirt in a raffle.. All proceeds are going to the Rainbow Railroad charity that helps LGBTQI+ people escape state-sponsored violence.

Track and field for Juniors grade 4,5,6, Everyone can participate for the Hopewell day at Brewer Park and then a team is picked for central Board track day.

Intermediates Track and field for another day in June.

Intermediate Soccer tryouts will happen and they will have a tournament

Band Performance June 8th with Marya Woyiwada, they are extremely excited to do this since they haven't for a few years due to pandemic restrictions

Intermediate Art Club art show at Happy Goat, “Magenta Noodles” Members of the art club picked two words out of box and they became the inspiration for their art. Pizza party more information to follow.

Thank you for the yard clean up. Andy Black the new head custodian, is also working hard to keep the yard maintained.

## **5. Financial situation - Nicola Calder**

Big changes to the financials are the addition of the revenue from the bike sale of \$2k

Nicola would like suggestions for the philanthropy money of \$2.5K. Are there any schools we would like to donate to?

We got audited and Nicola followed up with the Board to find out the results of the audit, but they said that they don't have a report and if there are any issues they will be in touch.

Hopewell Ave Public School - 2022/2023				
Financial report for the period ending May 7, 2023				
Opening balance	\$ 11,170.22	End of year - July 31 2022 + \$650 PRO Grant received in September (for last year)		
<b>Revenue</b>	<b>Allocation Plan</b>	<b>Profit</b>	<b>Variance Plan A</b>	<b>Notes</b>
Pizza	\$ 20,000.00	\$ 11,729.10	\$ (8,270.90)	Term 1 profit: \$10,543.07
Mabels labels	\$ 75.00	\$ 180.31	\$ 105.31	
Ski/Skate Sale	\$ 1,000.00	\$ 2,677.00	\$ 1,677.00	
Bike Sale	\$ 1,500.00	\$ 2,096.02	\$ 596.02	
Pro Grant	\$ 650.00	\$ -	\$ (650.00)	
PINV funding	\$ -	\$ 500.00	\$ 500.00	Each year schools/school councils receive \$500.00 to be spent at their discretion on activities that support and enhance parent involvement
<b>REVENUE SUBTOTAL</b>	<b>\$ 23,225.00</b>	<b>\$ 17,182.43</b>	<b>\$ (6,042.57)</b>	
<b>Expenditures</b>	<b>Allocation Plan</b>	<b>Actual Paid</b>	<b>Variance Plan</b>	<b>Notes</b>
Mulch	\$ 2,500.00	\$ -	\$ 2,500.00	
Yard fund	\$ 1,000.00	\$ -	\$ 1,000.00	
Future turf yard funding	\$ 1,000.00	\$ -	\$ 1,000.00	
<b>YARD SUBTOTAL</b>	<b>\$ 4,500.00</b>	<b>\$ -</b>	<b>\$ 4,500.00</b>	
Kindergarten	\$ 1,500.00	\$ 1,500.00	\$ -	Kindergarten, Primary, Junior and Intermediate allocation based on class allocations provided by principal in September
Primary	\$ 2,700.00	\$ 2,700.00	\$ -	
Junior	\$ 3,400.00	\$ 3,400.00	\$ -	
Intermediate	\$ 2,400.00	\$ 2,400.00	\$ -	
Phys Ed Equipment	\$ 2,000.00	\$ 2,000.00	\$ -	
Library	\$ 2,000.00	\$ 2,000.00	\$ -	
Say yes fund curriculum	\$ 2,000.00	\$ 2,000.00	\$ -	
<b>CURRICULUM ENRICHMENT SUBTOTAL</b>	<b>\$ 16,000.00</b>	<b>\$ 16,000.00</b>	<b>\$ -</b>	
Wellness - Parent Involvement	\$ 3,000.00	\$ 284.55	\$ 2,715.45	
Grade 5 - Cross Country Ski Trip	\$ 4,000.00	\$ -	\$ 4,000.00	
Staff Appreciation Gifts	\$ 200.00	\$ -	\$ 200.00	
Staff Year-End Lunch	\$ 500.00	\$ -	\$ 500.00	
Grade 8 Graduation Reception	\$ 700.00	\$ -	\$ 700.00	
Bank Charges	\$ 150.00	\$ 30.08	\$ 119.92	
Admin/Supplies	\$ 300.00	\$ 110.65	\$ 189.35	includes potential photocopying, event supplies (e.g. gloves for pizza)
Say yes fund	\$ 2,000.00	\$ -	\$ 2,000.00	
Philanthropy	\$ 2,500.00	\$ -	\$ 2,500.00	+ any extra pizza donations
<b>OTHER SUBTOTAL</b>	<b>\$ 13,350.00</b>	<b>\$ 425.28</b>	<b>\$ 12,924.72</b>	
<b>EXPENDITURE SUBTOTAL</b>	<b>\$33,850.00</b>	<b>\$16,425.28</b>	<b>\$17,424.72</b>	
Balance	\$ 545.22	\$ 11,927.37		

## Bank Reconciliation Statement

	<b>Actual</b>	
Chequing (May 7 2023)	\$	12,188.40
<b>Savings</b>		
Uncashed cheques (revenue)	\$	-
Petty cash	\$	40.00
<b>Total</b>	<b>\$</b>	<b>12,228.40</b>
<b>Less</b>		
Outstanding cheques (expenses)	\$	301.03
<b>Total</b>	<b>\$</b>	<b>301.03</b>
<b>Balance</b>	<b>\$</b>	<b>11,927.37</b>

## **6. Committees and events**

### **1. Pizza day/ Lunch program and 18 May nutrition discussion Sarah Matthews**

Pizza day going great nothing to report very little issues

Gave feedback to Subway about soggy subs etc, good feedback from the last couple of weeks, they may have changed their production process of how they get the to the school

Lunch program meeting at the School library on May 18th 10 other parents want to discuss what we can offer for healthy options instead of the subway lunch but will keep Pizza, as it is a big fundraiser for the school.

Panago donated pizza for the students participating in the art show. Very generous supplier.

### **2. Yard report - Katie Breen**

Yard clean up was great, the rain held off, lots of volunteers, we were dealt with a great deal on mulch, there might be a second delivery as they couldn't deliver as much as we wanted. Did not spend all the \$2k on mulch. Josie raised that the bed between the garage and the side door, there are quite a lot of invasive plants so would like to plant some low shrubs such as, Low grow fragrant sumac x8 Bush honeysuckle x8 Ninebark x1 Plus Katie has offered to donate a Serviceberry. A quote from Green Life who could provide shrubs to school came to \$300 for the plants. School council approves the spend. It was noted to be mindful of the glass that might be found, from the broken window in that bed. Katie, Alex and Carlo have volunteered to help, with planting of shrubs.

### **3. Bike sale report - Rebekka Roy**

Great sale - 20 volunteers on the weekend - that came to sell and tune up a ton of bikes. Tall Trees came with a volunteer team to help with tune ups.

Note for next year to be sure to arrange more food for volunteers as had to buy some food for volunteers on the day.

At the back of the garage we a cycle track drawn in chalk with stop signs for kids to test out bikes (helmets were provided) this was run by Art Milner from the City of Ottawa Cycling.

Happy Goat provided coffee, OSCA printed off 20 posters

\$2,100 raised! All done by word of mouth as we didn't do a back-pack flyer drop this year.

#### **4. Traffic update - Erik and ArielAnn**

No update from Erik and ArielAnn.

##### **1. *Approval* Letter Sunnyside/Bank - Alex Randall**

Sending a letter to Shawn Menard and copying the right people at The City of Ottawa, Director of Traffic, Transportation Committee, main focus of the letter is asking them to focus on pedestrian oriented neighborhoods. The letter has also been posted on Facebook and in the OSCAR.

#### **5. Grade 8 graduation**

Grade 7 parents asked for volunteers for this day. Ceremony run by school, and a celebration organised by the School Council. 15 parents responded that they were happy to help. Great response, and they have created a task list where volunteers have signed up and all tasks have been covered. Feels like there is a renewed effort from parents in the community to get involved which is great to see.

***Question regarding photo booth. Is that happening?*** Yes Two volunteers have said that they will be in charge of that.

#### **7. Representatives**

##### **1. Grade reps - Carlo/ Sarah/ Alex/ Daphne**

Nothing substantial bought up

##### **2. OCASC - Daphne**

No update

##### **3. Wellness: report on 3rd meeting - Rebekka**

This Friday another wellness 12noon -1:30pm last month a good discussion on screen time and screen usage in the classroom.

***Parent night out w OSCA, 30 May*** evening night out for Hopewell parents. 7-10pm casual networking, cocktails, brewmaster for VodKow tasting! Free event so accessible

to all, non alcoholic beverage and food will be provided. Would like any other volunteers to come on board. Parents can come and donate to help cover the costs but there is \$1000 available from budget for parent wellness/engagement activities

Combining it with meeting the OSCA team, no long program, it will be informal, but will be some activity to engage with new people.

#### **8. Answer any *pre-submitted* questions**

none

#### **9. Varia**

##### **1. *Teacher's appreciation breakfast***

Last year we provided a breakfast with Scones and Suzy Q donuts along with coffee, thinking of doing the same again. (Previously it has been an appreciation Pizza lunch) Looking for a volunteer to help to do this, Petra will email the volunteer list, if needed, however Alex, Josie and Patrick volunteered to do similar activities they did last year.

No Retirements this year however there could be other staff moving on to pursue other options.

##### **2. *Vacancies for School council next year***

Treasurer Position is needed as Nicola will be stepping down

A co-chair is needed to help Petra, as the position needs to be done with two volunteers.

#### **10. Closing and set next and last school year meeting 12 June 2023**

View taken on if to meet in person or hybrid - In person 6 people - 1 in person

***Question on if we would continue virtually or would we return in person.*** Other Councils are mostly doing hybrid... there is no direction from the board,

Agreed that the School Council meeting will be at 7pm in the School Library and then to meet afterwards at the Senate Tavern.